



# Dunellen PTO



**PTO Meeting Minutes**

**November 20, 2019**

**Time:** 7:08 pm

**Attendance:**

- Pam Vail-President
- Nicole Moore- Co-Vice President, Grade Level Oversight
- Gwen Perdomo-Treasurer
- Laurie Mann-Correspondence Secretary
- Kelli Castro -Recording Secretary

Silke Carlson-Co-Vice President, Committee Chair was absent.

**Teachers in Attendance:** none

**Board Members in Attendance:** Mr. Jeff Portik, Mrs. Faith Thompson, Dr. Kenneth Sanders, Dr. Isaias Gendrano

**Welcome/Call to Order (Pam):** Welcome. Mr. Lubisco will be attending at the end of the meeting.

**Treasurer (Gwen):** Review of the treasurer’s report; monies in from t-shirt sales and \$300 from Monster Bash, class trips paid out. No questions posed. Motion approved/seconded to accept.

**Approval of Meeting Minutes: (Kelli)** Review minutes from October. No questions posed. Motion approved/seconded to accept.

**President’s Remarks (Pam):** Staff membership contest Faber reached 100% so win a breakfast, LMS and DHS are about 50%; Pam said the Book Fair went well and thanked volunteers; Holiday Bazaar sign up genius went out today as well as class time slots; She encouraged volunteers to sign up for slots and note any adjusted time they can stay as needed; Pam mentioned that they had the 1st Tricky Tray meeting with mostly the same volunteers as in the past so it was brief, she encouraged anyone to offer new ideas; Building use forms for May 2nd were approved, town has necessary paperwork for license; Next TT meeting is scheduled for 1/15. Box Tops collection is coming soon, may need someone to chair; Nicole said she may have someone interested, she will

check. Pam mentioned a family in need from town, see her for the family's clothes/shoes sizes needed or gift cards are always welcome; Bylaws were revised and sent via email to the membership to review, some copies are on the tables, both clean copies and black-lined ones to review. These changes are to be voted on in December.

On behalf of Silke, Pam reminded everyone that committee volunteers are still needed for Assemblies and Sunshine Committees.

**Vice President's Remarks (Nicole):** Nicole gave membership update that we have 183 families and 129 staff members; Raffle fundraiser flyer coming soon in Faber, drawing will be January 31 during the talent show. Start to sell 1,000 tickets @ \$10/each for 3 big prizes- \$1500 Visa, \$750 Amazon, & \$500 Target gift cards. We can use the money raised for big prizes and possibly to rent tables/chairs for Tricky Tray. She has tickets for whoever wants to sell them. Monster Bash went well and made \$300. There were some suggestions for next year to make bigger with a trunk-or-treat, blood drive, etc. Talent Show needs a new chair and other volunteers for backstage and sound system, since the person who has done it for years is sadly moving out of town. Winter parties are coming up for all grades in Faber, information should be coming from Team Leaders. Pam commented that Breakfast with Santa to benefit Project Graduation information is coming soon, will be on December 8th from 9:00-1:00 in Faber All-Purpose Room, where we will be selling raffle tickets. Mr. Lubisco will post online.

**Correspondence Secretary (Laurie):** Laurie mentioned that the website will be updated soon with agendas. She thanked everyone for PBSIS support, and mentioned upcoming fundraisers at California Pizza Kitchen 11/21, Panera 12/4, and month long one at Models. January 2nd will have McDonald's fundraiser; Bake sale planned for 12/17 at winter concert with 4th and 5th grades; Nicole is checking if we can sell raffles at winter concert; Nicole commented that we will try to sell raffle tickets at all concerts if allowed; She noted that the next PTO meeting will be December 11th.

**Comments from public:** Members complained that flyer information doesn't get out at LMS or DHS. Nicole will ask secretaries about putting it on the school website, and Laurie and Kelli said we can add to our PTO website. A parent was concerned that recess equipment in 4th grade is shared but not always returned or gets damaged. Mrs. Mann commented she and Pam worked on each class having more supplies last year, and that it has been an issue. Unfortunately due to scheduling, the whole grade doesn't have recess together so no guarantee on shared supplies by grade. Perhaps some new supplies can be purchased so each class can have their own.

**Principal Roundtable (Mr. Lubisco): (7:35 pm)**

- 'Principally Speaking' was sent out via email with a very busy month of activities.
- He mentioned the successful PBSIS fundraisers and thanked everyone for the support for this and Red Ribbon Week. Fire Prevention Week and Halloween went well.
- Mr. Lubisco commented on the first "Reverse Day" where students recognize important teachers with buoy bucks.

- Conferences had good feedback with the additional evening schedule.
- He noted the new website is streamlined and reminded parents to check the virtual backpack that has all information organized by month.
- He noted the improvements over the past 3 years with attendance. He stressed the importance of being on time to school. He is trying to address and improve lateness and encouraged parents to drop off from 8:05-8:10 when traffic is lighter.
- Check the lost and found, already lots of items there.
- He mentioned that the “Carol Fund” is having a coat drive, please donate gently used winter coats. He gave some background of the Carol Fund. The Angel Tree will be up soon for gift giving for needy families.
- Mr. Lubisco reminded parents to be sure Genesis has the most updated contact information.

**Comments from public:** A parent asked for clarification on PBSIS awards for classes with best attendance and/or least latenesses. Mr. Lubisco answered.

**Open Discussion:** Pam invited Faith Thompson and other Board Education members in attendance to speak to the membership about the upcoming December 10th referendum vote, and to answer any questions after the PTO meeting adjourns.

**Closing Remarks (Pam):** Pam thanked everyone for attending.

**Adjourned:** 7:45 pm

**Respectfully Submitted:** Kelli Castro