



# Dunellen PTO



**PTO Meeting Minutes**

**October 9, 2019**

**Time:** 7:06 pm

**Attendance:**

- Pam Vail-President
- Silke Carlson-Co-Vice President, Committee Chair
- Nicole Moore- Co-Vice President, Grade Level Oversight
- Gwen Perdomo-Treasurer
- Laurie Mann-Correspondence Secretary
- Kelli Castro -Recording Secretary

**Teachers in Attendance:** none

**Board Members in Attendance:** none

**Welcome/Call to Order (Pam):** Welcome. Mr. Lubisco will be late, so the roundtable will be at the end of the meeting.

**Treasurer (Gwen):** Review of the budget, noting changes such as increases to class trips due to higher enrollment, 5th grade farewell, 8th grade promotion, project graduation, and Back-to-School lunch. Review of Treasurer’s Report from September, most activity from memberships and spending for Back-to-School lunch, Back-to-School nights, and Red Ribbon Week prizes. Motion approved/seconded to accept. Question from membership: Why is there a \$25,000 cushion. Pam responded that we are looking into the cost of an electric sign for Faber.

**Approval of Meeting Minutes: (Kelli)** Review minutes from September 18th. No questions posed. Motion approved/seconded to accept.

**President’s Remarks (Pam):** Pam mentioned that Tricky Tray will be the 7th year and that the building use was confirmed, so save the date for Saturday, May 2nd. Tricky Tray meetings are scheduled for 11/18, none in December, and 1/15 for now. Staff membership contest close to 100% in Faber & due by 10/15; Assembly at Faber on 1/27, “Mindfulness in Motion” with teacher workshop

included on 2/3. Haunted Trail is October 11th, and Harvestfest is on October 13th. Teachers want to start a “Green Committee” to have a winter coat exchange, details to follow soon.

**Vice President’s Remarks (Silke):** Silke commented that committee lists are out on tables, check your info and sign up. Any highlighted sheets still need chairperson. April agreed to do a bake sale, but commented that it’s been difficult to get volunteers and suggested only doing 2-3 for the year. Wednesdays are good for Gwen and Silke to help. Red Ribbon Week is last week of October with a prize for students at the end of the week. Book Fair will be week of 11/11, Holiday Bazaar will be week of 12/2, volunteers needed for both.

**Vice President’s Remarks (Nicole):** Memberships are up to 152 families and 91 staff members, so we are up from last year at this time. Raffle fundraiser drawing will be January 31 during the talent show. We will start to sell tickets by mid-November, 2,000 tickets for 3 big prizes. Monster Bash is next Friday, flyers going home 10/18, lots of fun activities, entrance is free for PTO members or \$5/per person. “Bash Pass” purchased ahead gets you right in, no wait. Team Leaders were chosen and notified, congratulations. Packets include class party lists, dates, times, list of volunteers, sample letter of introduction and contracts (contracts and party lists are due back by 11/22). Halloween lists of volunteers are due by 10/26. Question from membership: What about extra events beyond what is PTO sponsored? Nicole and Pam said Team Leaders should be in contact with teachers on the expectations, and to be aware of allergies and correct # of students per class.

**Correspondence Secretary (Laurie):** Laurie mentioned that the website will be updated soon. She thanked everyone for PBSIS support, mentioned Chuck E Cheese raised \$900, and McDonald’s fundraiser made \$500. Texas Roadhouse will be donating a percentage of sales on 10/24. Next meeting is November 20th.

**Principal Roundtable (Mr. Lubisco): (7:46 pm)**

- Mr. Lubisco commented on the great attendance at this meeting.
- He mentioned the successful PBSIS fundraisers.
- “Walk Your Child to School” day had a big turnout, best in years.
- Week of Respect was 10/7, with lessons, wearing blue, and teachers ‘catching’ students doing something good.
- Anti-Violence Week was moved to week of 10/29 with spirit events planned.
- Halloween parade planned for 1:45 outdoors.
- Conferences coming up, check with homeroom teacher to schedule a time.
- He noted the virtual backpack/website has all information organized by month.
- He thanked volunteers for helping with buoy bucks.
- He encouraged parents to drop off from 8:05-8:10 when there is less traffic, or to utilize breakfast program from 7:35-8:05.
- Mr. Tennant asked him to explain that the state only accepts 2 types of excused absences (official holidays and Take Child to Work Day). 18 absences are allowed before risk of failing.

- He addressed last month's concern of hornets in a classroom, stated the issue has been resolved.
- Check the lost and found, already lots of items there.
- Genesis has information, but the yellow emergency cards are critical to fill out and send in, please check that information in accurate.
- "Principally Speaking" will be upcoming with various reminders.

**Comments from public:** none

**Open Discussion:** none

**Closing Remarks (Pam):** Pam thanked everyone for attending.

**Adjourned:** 8:02 pm

**Respectfully Submitted:** Kelli Castro